

INSTRUMENTAL HANDBOOK 2018



HEIGHTS COLLEGE

This handbook is for students in one or more of the following categories:

1. A Year 5 student participating in the Year 5 Instrumental Program – all Year 5 students are provided with 'no extra cost' tuition in one instrument.
2. A student wishing to learn to play brass or woodwind – tuition provided by Heights tutor.
3. A student wishing to learn to play the drums, piano, guitar or vocals – tuition provided by an external tutor at Heights.

Please read the handbook carefully. If you are a continuing student, or wish to enter the College's Instrumental Music Program, please complete the Expression of Interest form at the end of this booklet and return it to Student Reception according to the application closing dates indicated.

We look forward to seeing you at your first lesson!

INSTRUMENTAL MUSIC PROGRAM AIM

The aim of the Instrumental Music Program at Heights College is to provide every student the opportunity to learn and develop a love for music. Learning an instrument is one of the most beneficial activities in a child's development and we have seen an increasing need to provide a varied, quality instrumental program at Heights to cater for this area of development. The instrumental program is designed to complement the current classroom music program from Prep to Year 12 and to extend students' knowledge and appreciation of music.

ENROLMENT IN THE INSTRUMENTAL MUSIC PROGRAM

Enrolment and payment in the Instrumental Music Program is on a term by term basis. Students are given the opportunity to select which instrument they would like to learn and are to participate for the full school term. If your child withdraws mid-term from their lessons, no refund will be provided. Music Tuition Lessons are available on a range of musical instruments.

Students are given the opportunity to select which instrument they would like to learn. Lessons are available on the following instruments:

Flute

Saxophone

Clarinet

Trumpet

Euphonium

Drums / Percussion

Piano / Keyboard

Acoustic and Bass Guitar

FEES

Program	Year 5 Instrumental Program Students	Brass and Woodwind Students HEIGHTS tutor	Drum, Guitar, Piano and Vocal Students EXTERNAL tutor
Cost	No Cost	\$16 per lesson	\$30 per lesson
Payment	N/A	Payable to the College	Payable direct to tutor
Lesson Duration	40 mins	50 mins	30 mins
Payment Frequency	N/A	Invoiced at end of Term	As arranged with tutor
Student Absence due to sickness, exams or excursions	N/A	Please contact the College	Please contact the tutor prior to the event otherwise lesson will be charged

Please note that if your child withdraws from the Instrumental Music Program, a formal written letter by the child's parent/guardian to the College will be required to be submitted to Mrs Kayelene Walford, Academic Support Officer –

(kwalford@heights.qld.edu.au)

APPLICATION DATES

Please apply by the dates below for commencement in the following term:

Commencing	Term 1	Term 2	Term 3	Term 4
Closing Date	Fri 27 Jan	Fri 21 April	Fri 14 July	Fri 6 Oct

LESSONS

College staff and a range of external tutors provide tuition. Students are usually placed in groups of 1 – 5, depending on instrument and ability levels. Lessons are given on a weekly basis and are always on a set day. Some students are placed on a rotating timetable throughout that day so as not to miss the same class lesson each week. Lessons are held within normal school hours and do not include lunch or morning teas. Students and class teachers will receive a timetable at the beginning of each term. Parents are requested to ensure that students are aware of their lesson times through the day.

Students are expected to attend all lessons throughout each term. If students are regularly not attending lessons then teachers / tutors will contact parents to discuss the matter further.

PROGRAM OUTLINE - YEAR 5 INSTRUMENTAL MUSIC, BRASS AND WOODWIND

Parents are requested to complete the Expression of Interest form outlining the preferred instrument for their child. Whilst every effort will be made to provide students with their first preference, this may not always be possible. Reasons for this may involve the instrument not being available, lessons may have reached maximum capacity, or the instrument selected may not suit the student. If the latter is the case, the teacher will assist parents and students in selecting a suitable instrument for the student. The College will confirm your son/daughter's place in the instrumental program with you, prior to commencement of tuition.

Once an instrument has been selected, students will be placed in groups for lessons. These groups may change throughout the year in order to accommodate students' advancing skill levels.

ENSEMBLES - YEAR 5 INSTRUMENTAL MUSIC, BRASS AND WOODWIND

Once students have reached the appropriate level, they will be invited to join an ensemble. This is an integral part of their learning. Each ensemble rehearses once a week. The times for rehearsals will vary and are made at the teachers' discretion. Attendance at rehearsals is compulsory. Students are expected to attend a minimum of 80% of rehearsals throughout the year. If students are absent, or know in advance that they will be absent, they are required to contact the Instrumental Teacher.

Students are expected to attend at least 10 minutes prior to the ensemble start time in order to set up and tune. We appreciate that some families live a distance away from the College and do find it difficult to get students here for early morning rehearsals. We ask that you make every effort to get students here but if you do have any problems or concerns please speak to the Ensemble Teacher.

REMEMBER: *Being a member of a Band is participating in the ultimate team sport! To create music successfully as a group, every single player has an important role to play.*

MAKE UP LESSONS

Students do miss lessons throughout the year due to a range of circumstances. The instrumental teacher will make every effort to make up missed lessons throughout the year.

Make up lessons will **NOT** be provided under the following circumstances:

- Students forget to attend lessons
- Students did not inform tutors of absence
- Students forget instruments
- Students absent from College due to reasons other than sickness (e.g. holidays during term time)

Teachers and tutors will make every effort to make up lessons - an accurate attendance record is kept. Please email or speak to the teacher or tutor directly if you have any concerns regarding this.

HOME PRACTICE

Regular home practice is a vital part of students' progress in music. Each week students should be practising:

Primary School	20 – 30 minutes
Secondary School	30 – 60 minutes

Parents have just as an important part in home practice as students. As parents, you can help your child by:

- Setting a permanent practice time
- Sitting and listening to practice
- Giving positive feedback regarding last lesson
- Learning the instrument with them – have them teach you!

- Sitting in on lessons with students and instrumental teacher
- Communicating with instrumental teacher
- Supplying student with a good quality instrument
- Encouraging participation in music exams i.e. AMEB, Trinity
- Encouraging theory homework
- Having a practice chart on wall

Students are issued with a weekly practice book. In this, teachers will write down what is to be practiced and specific aspects that need focus.

STUDENT REQUIREMENTS

New and continuing students must bring the following to each lesson:

- Instrument
- Tutor Book
- Pencil
- Band Folder
- Practice Diary

Students will need to purchase a music stand to assist with practice at home. Some instruments do require additional accessories.

These may be purchased from Green Brothers Music store (Corner Alma and William Streets).

TRUMPET / EUPHONIUM / TUBA

Valve oil, Polishing cloth and Cleaning Brush

TROMBONE

Slide cream, Water spray, Polishing cloth

CLARINET / SAXOPHONE

4 reeds – please ask teacher which size and brand

Cork grease, Pull through swab

FLUTE

Cleaning cloth and cleaning rod

DRUMS / PERCUSSION

One pair 5A drum sticks, Brushes

GUITAR

Pick

The main aim of the Instrumental Music Program is for students to enjoy making music. By observing the few guidelines mentioned, ALL students in the program will have the opportunity to do so.

We look forward to seeing you at your lessons and listening to the wonderful sounds you will be making!

FURTHER ENQUIRIES

If you have any further enquiries, please contact Mrs Kayelene Walford, Academic Support Officer - (kayelene.walford@heights.qld.edu.au)

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DATE REC'D

2018 INSTRUMENTAL MUSIC TUITION PROGRAM

EXPRESSION OF INTEREST

Please return this form to the College Office by the following dates for commencement in the following term:

	Term 1	Term 2	Term 3	Term 4
Closing Date	Fri 29 Jan	Fri 21 April	Fri 14 July	Fri 6 Oct

Student name: _____

Class: _____ Pastoral Care Teacher: _____

Preferred Instrument: (Please Tick)

Clarinet	Flute	Trombone	Trumpet	Tuned / Untuned Percussion	Euphonium	Saxophone	Piano/Keyboard	Acoustic Guitar	Bass Guitar	Drum Kit	Vocals
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do you have your own instrument? : **Yes** **No**

Previous Musical Experience:

Conditions of Enrolment

I agree to enrol in the Instrumental Tuition Program on the following conditions:

- Enrol for a minimum of one term.
- Pay the Tuition Fees as invoiced by the College / tutor.
- Attend all lessons with instrument, tutor book and pencil.
- Understand that all class work missed during my instrumental tuition lesson will be made up in my own time.
- Will be required to practise my instrument in my own time.
- Contact details will be provided to the teacher / tutor

Parent Name: _____ Date: _____

Email Address: _____

Parent Signature: _____ Student Signature: _____