



# College Bus Service

Heights College has full Operator Accreditation through Queensland Transport and manages a fleet of nine (9) medium-sized (up to 24 seats) buses.

Our College Bus Service, where possible, provides a door-to-door service. We aim to bring students directly from their home to the College each morning and return them to their home each afternoon. In cases where some locations may be deemed inaccessible for College buses to travel to, alternative drop off points as close to your home as possible will need to be arranged with approval of the Business Manager. The fleet currently services outlying areas of the region, and includes Yeppoon, Emu Park, Cawarral, Gracemere, Alton Downs and South Rockhampton.

Fees are broken down below. There is no discount on the bus fee where your child requires a seat for less than the five days each week.

## First and oldest child

Bus Route	Annual Seat Fee	Seat Fee per Fortnight
Gracemere	\$1,100.00	\$57.90
South Rockhampton & Alton Downs	\$ 950.00	\$50.00
Yeppoon, Cawarral & Emu Park	\$1,600.00	\$84.20

Heights College offers substantial sibling discounts on the Bus fares, please enquire at the Business Office.

If your child participates in after school activities such as sports practice or a part time job, you may need to make alternative arrangements for your child to be dropped at these activities on the way home from the College in the afternoons on those days, if our bus service cannot get your child home in time for them to make it to sport or work etc. Our bus service will not be dropping your child to any activity unless you are there to collect them at that point and the location is a minimal deviation from the usual route home. We do not provide a drop off service for friends staying over or visiting on the weekend. If you wish for this to happen, you will need to make your own arrangements to pick up the children from school.

The buses are also used daily by the College, to transport students to extracurricular activities, such as sport and swimming, as well as excursions to various locations around the region.

## Transport on College buses

As all students use the College buses for either transport to and from College or transport to a venue during College time, the Heights College Code of Safe Bus Behaviour, as well as the Dept. of Transport Code of Conduct, applies to all students.

## Operational Requirements for Bus Use

Students are to be at their particular stop at least five minutes prior to scheduled bus times to allow for variation in traffic conditions as well as to ensure the safety of the student.

## Behaviour Management on College Buses

At Heights College, students and staff are to abide by the Dept. of Transport 'Code of Conduct for School Students Travelling on Buses' whilst using our bus service, available at <https://translink.com.au/sites/default/files/assets/resources/travel-with-us/school-travel/code-of-conduct-for-students-travelling-on-buses.pdf>. This information is also available from the College Office.

## Heights College Code of Safe Bus Behaviour

### Always

1. Always make sure the driver can see you.
2. Always stay two large steps back from the edge of the road.
3. Always remain back from the bus until the door opens.
4. Always wait quietly in line.
5. Always enter the bus in single file.
6. Always remain seated in the bus.
7. Always wait until the bus drives away and you can see the road clearly before crossing
8. Always wear seatbelts if available.
9. Always report any damage to bus interior to driver.
10. Always demonstrate respect for other students and the driver.

### Never

1. Never walk in front of the bus.
2. Never push and shove when lining up.
3. Never move towards the bus until it has stopped and the door is open.
4. Never place any part of your body out of the bus window.
5. Never yell and shout on the bus.
6. Never take food or drink onto the bus.
7. Never put your feet on the seats.

For further information or to book a seat on the Heights College Bus Service please call 4923 1800, visit Heights College Administration or email [admin@heights.qld.edu.au](mailto:admin@heights.qld.edu.au).