



# Heights College The Lunchbox Cafe

Heights College provides a healthy tuckshop service, "The Lunchbox Cafe" which is open during Morning Tea and Lunch time every day during each term. Our dedicated tuckshop staff are committed to ensuring that the food served each day complies with the *Food Act 2006 (QLD)*. The tuckshop menu contains a range of products at competitive prices.

The tuckshop closes after the first bell at Morning Tea and Lunch each day for all students. If, because of class tests, students miss out on a break and are unable to purchase food, they may go to the tuckshop in College hours if the teacher responsible has notified the tuckshop staff of the change of routine.

Students in Preparatory are not to bring money to school until Term 4. Primary students will not be sold any items at Morning Tea. If not ordering via Flexischools, students will be required to be using cash or card (using a mobile phone is not available for students).

## Flexischools

Tuckshop orders are taken online through the Flexischools Cashless Payment System at [www.flexischools.com.au](http://www.flexischools.com.au) where you can also view the current menu. Using the Flexischools cashless payment system will provide a convenience and more efficient ordering and payment system. By paying online, orders are faster and more accurate, giving parents and students the peace of mind that their order and payment is received accurately at the College.

How to Free Register – go to [www.flexischools.com.au](http://www.flexischools.com.au)

- Step 1: Click the 'Register Now' button
- Step 2: Enter your email address
- Step 3: You will be emailed a link to an online form – follow the link
- Step 4: Choose a name and password and complete the form
- Step 5: Add each of your student/s name and their year group
- Step 6: Top-up the account – PayPal, VISA, Mastercard or Direct Deposit

Once registered, you can start placing orders immediately.

How to Order – go to [www.flexischools.com.au](http://www.flexischools.com.au)

- Step 1: Enter your username and password
- Step 4: Start an order by clicking student's name
- Step 5: Select day and click appropriate order (First or Second Break)
- Step 6: Select the 'item to add to the order' then click 'Next'
- Step 7: Select 'Check'
- Step 5: Select 'Final Check- Place Today's Order'
- Step 8: Payment options – if you need to add funds to your account select 'continue'
- Step 9: Do the top up – select, enter details

If you have any questions, please contact Flexischools on their dedicated help line: **1300 361 769** open from 7:00 am to 6:00 pm or via email [help@flexischools.com.au](mailto:help@flexischools.com.au). Our tuckshop convenor is on hand from 7am to 3pm and is always ready to help. If required, an iPad is available for ordering at the Tuckshop each morning until 8:30am.

**Tuckshop online ordering closes at 8:30 am each day.**