

# Where do I go for HELP?

## CHILD PROTECTION FOR STUDENTS

*Every student has the right to feel safe and free from harm while at Heights College. We expect you to respect your teachers and other students and we expect that you will receive the same respect in return. You should never allow yourself to feel unsafe without reporting it to someone you trust.*

### **Who should I tell if I am not feeling safe at school or at home?**

Members of the teaching staff have been appointed as Student Protection Officers and have been trained to listen to what you have to say. These teachers are:

Mrs Lucy Vanheck, Head of Primary  
Mr Russell Hudson, Head of Student Management and Administration  
Mrs Kaye Head, Pastoral Care Co-ordinator  
Mrs Natalie Hislop-Esterhuysen, Student Welfare Officer

You may also talk to any other member of staff. If you do not feel like talking to a member of staff you may like to write him or her a letter.

### **What will happen if I report what is happening to a member of staff?**

If the concern is worrying you but not causing you immediate harm, then the member of staff will discuss with you ways to solve your problem. If the concern is serious and the member of staff believes that you are being harmed or in danger of being harmed, he or she will report it to the Headmaster.

### **What if I don't want the member of staff to tell the Headmaster?**

The member of staff will try to keep your concerns confidential as much as possible. However, if the member of staff is aware or reasonably suspects that harm has been caused by anyone to a student of the school then the law says that the matter must be reported to the Headmaster and it may have to be reported to the Police. If the staff member has no choice about reporting what you have told them to some-one else he or she will explain to you exactly what will happen next.

***Remember the most important thing is that you feel safe and free from harm. You must tell someone if you are being harmed.***



HEIGHTS COLLEGE

276 Carlton Street  
PO Box 5671  
Red Hill, Rockhampton  
Qld. 4701

Phone: 4936 1076

Fax: 4936 3952

E-mail: [admin@heights.qld.edu.au](mailto:admin@heights.qld.edu.au)

Web: [www.heights.qld.edu.au](http://www.heights.qld.edu.au)